Japhette Alec Pulido

GoHighLevel Automation | Social Media Management | Executive Assistant Support

SERVICES AND STARTING RATES

GoHighLevel automation

Lead capture and follow-up, pipelines, booking calendars and reminders, missed-call text-back, and reporting.

From $12 an hour

Social media management

Monthly content plan, content calendar with client approval, scheduling, and posts adapted to each location.

From $350 a month

Executive assistant and operations

Calendar, email, and calls, plus handbooks, checklists, compliance tracking, and customer or member support.

From $8 an hour

Lead-to-booking setup: fixed price, from $300. Scope and price are confirmed in writing after a 30-minute intro call.

HOW WE START

1 Book a free intro call
30 minutes on your goals and how leads, bookings, and social media work today.

2 Written scope and price
A short plan with what I will do and what it costs.

3 Two-week first sprint
Access, a quick audit, and the first fixes.

RESULTS AND EXPERIENCE

~50
gym appointments booked a month

~90%
of the monthly appointment quota

~100
calls a day, logged in Google Sheets

~20
discovery meetings a week

5 stores
in 4 states supported

3 years
supporting US-based clients remotely

> *"He handled everything from CRM automation and social media content to member support with speed, accuracy, and zero drama."*
>
> **Steve, Owner, Fit Body Boot Camp**

> *"He brings a rare mix of creativity and operational discipline."*
>
> **Dom, Store Owner, DHL Express Partner Location**

BUSINESSES I HAVE SUPPORTED

FIT BODY BOOT CAMP · DHL · WJ Construction and Engineering Services · ELUSIVE WRAPS · Zapatos Express · DR.PPF

Based in the Philippines (PHT). Calls Mon-Fri, about 4-8pm Pacific and 5-9pm Mountain. Replies within one business day.

Book a call: calendly.com/loomwellops/30min

Portfolio: loomwell-ops.github.io